



Canadian Library Association  
Association canadienne des bibliothèques

67<sup>th</sup> National Conference  
& Trade Show



Ottawa Convention Centre

Ottawa, Ontario

May 30 - June 2, 2012

## Delegate & Pre-Conference Registration Form 2012

### SECTION ONE ~ DELEGATES

I am a CLA member Personal # \_\_\_\_\_ Institutional # \_\_\_\_\_

I am a Non-member

Name \_\_\_\_\_

Title \_\_\_\_\_ Organization \_\_\_\_\_

Address \_\_\_\_\_

Daytime Tel. (\_\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_

### SECTION TWO ~ DELEGATES

Is this your very first attendance at a CLA conference?  Yes  No (if yes, please see special registration fees for 2012)

Food Allergies or Special Requirements \_\_\_\_\_

Would you like to receive information from Exhibitors on contests, invitations, news, etc?  Yes  No

### SECTION THREE ~ DELEGATES – REGISTRATION FEES (see page 3 for registration information)

**Included in Your Registration Fee** – The Opening Reception (full registration only), complimentary lunches in the Trade Show on Thursday and Friday.

	MEMBER RATE			NON-MEMBER RATE		
	Earlybird to April 13	April 14 – May 18	On-Site	Earlybird to April 13	April 14 – May 18	On Site
<b>Full Conference Rate</b>	<input type="radio"/> \$525	<input type="radio"/> \$600	<input type="radio"/> \$675	<input type="radio"/> \$825	<input type="radio"/> \$900	<input type="radio"/> \$975
<b>Daily Rates</b>						
<input type="radio"/> Thurs. <input type="radio"/> Fri. <input type="radio"/> Sat.	<input type="radio"/> \$300	<input type="radio"/> \$325	<input type="radio"/> \$375	<input type="radio"/> \$450	<input type="radio"/> \$475	<input type="radio"/> \$500
<b>Student</b>	<input type="radio"/> \$100	<input type="radio"/> \$100	<input type="radio"/> \$100	<input type="radio"/> \$150	<input type="radio"/> \$150	<input type="radio"/> \$150
<b>Retired</b>	<input type="radio"/> \$125	<input type="radio"/> \$125	<input type="radio"/> \$125	<input type="radio"/> \$200	<input type="radio"/> \$200	<input type="radio"/> \$200
<b>First CLA Conference*</b>	<input type="radio"/> \$525	<input type="radio"/> \$525	<input type="radio"/> N/A	<input type="radio"/> \$525	<input type="radio"/> \$525	<input type="radio"/> N/A

(\*see page 3 for details)

**Institutional Members Special Group Rates** (See reverse for full details - pricing is per person) – **Institutional Members only.**

#1. Sending 10-20 delegates  \$525  \$525  N/A

#2. Sending 21+ delegates  \$475  \$475  N/A

### SECTION FOUR ~ DELEGATES – REGISTRATION FOR TOURS AND SOCIAL EVENTS

Please see preliminary program for details and select the events you wish to attend. Tickets will be in your registration package at the registration desk, at the Ottawa Convention Centre, when you arrive. To attend the “no charge” events you must be registered for the conference on the day the event is being held. (Wednesday “Tours” are the exception)

#### Wednesday, May 30

- Tour 1: (A.M.) Library and Archives Canada Preservation Centre (limited to 30)
- Tour 2: (P.M.) Library and Archives Canada Preservation Centre (limited to 30)
- Tour 3: Nitrate Film Preservation Facility (limited to 15)
- Tour 4: Industry Canada (limited to 40)
- Tour 5: Ottawa Central Archives and Library Materials Centre (limited to 40)
- Tour 6: Supreme Court of Canada (limited to 40)
- Opening Reception – ticket included with full registration fee
- Opening Reception Guest - \$30.00

#### Thursday, May 31

- First-Timers Breakfast - \$10.00
- Book Awards Reception - \$30.00 (includes copy of an award-winning book, choice based on availability)
- Pub Crawl – No Charge (pay your own way)

#### Friday, June 1

- CLA Annual General Meeting – No Charge
- All-Delegates Social – \$10.00

**SECTION FIVE ~ PRE-CONFERENCE DELEGATES**

**Pre-Conference Events – Wednesday, May 30, 2012**

Please refer to the Preliminary Program for further details on each session.

**Please Note:** A ticket to the Opening Reception is **NOT** included in the pre-conference event fees.

Please register me for the following pre-conference event(s):

<p><b>WEDNESDAY, MAY 30, 2012 – PRE-CONFERENCE SESSIONS</b></p> <p><b>~ Half Day Workshops ~ Morning</b></p> <p><b>P1 – CLA Advocacy “Boot Camp”</b>  <input type="radio"/> 9:00 – 12:00 (morning refreshment break)  <b>On-site:</b> Ottawa Convention Centre  <b>Fees:</b> Registration required ..... Complimentary</p> <p><b>P2 – Hate Speech in Canadian Law: Purpose, Practice, and Democratic Values</b>  <input type="radio"/> 9:00 – 12:00 (morning refreshment break)  <b>On-site:</b> Ottawa Convention Centre  <b>Fees:</b> CLA Members ..... \$75.00  Non-members ..... \$150.00</p>		<p><b>P3 – Copyright in 2012</b>  <input type="radio"/> 9:00 – 12:00 (morning refreshment break)  <b>On-site:</b> Ottawa Convention Centre  <b>Fees:</b> CLA Members ..... \$75.00  Non-members ..... \$150.00</p> <p><b>P4 – OCLC Canada Symposium on the Short and Long of Library Collaboration</b>  <input type="radio"/> 9:00 – 1:00 pm (morning refreshment break and lunch)  <b>On-site:</b> Ottawa Convention Centre  <b>Fees:</b> Registration required ..... Complimentary</p>
---	--	--

<p><b>WEDNESDAY, MAY 30, 2012 – PRE-CONFERENCE</b></p> <p><b>~ Advocacy Afternoon</b></p> <p><b>CLA On the Hill ~ Advocacy Afternoon, Parliament Hill</b>  <input type="radio"/> 1:30 – 5:00  <b>Off-site:</b> Parliament Hill, leaving from the Ottawa Convention Centre  <b>Fees:</b> Registration required ..... Complimentary</p>
---

**PRE-CONFERENCE REGISTRATION FEES**

Registration required by April 13, 2012 to determine if there is adequate subscription for the session to proceed.

Registration fee payable ..... \$ \_\_\_\_\_  
 Total amount paid ..... \$ \_\_\_\_\_

**CONFERENCE REGISTRATION/TICKET FEES**

Registration fee payable ..... \$ \_\_\_\_\_  
 Social events payable ..... \$ \_\_\_\_\_  
 Total amount paid ..... \$ \_\_\_\_\_  
 (all registration fees/ticket prices are GST exempt)

**TOTAL CONFERENCE FEES** ..... \$ \_\_\_\_\_  
**TOTAL PRE-CONFERENCE FEES** ..... \$ \_\_\_\_\_  
**TOTAL AMOUNT PAID** ..... \$ \_\_\_\_\_

*Full payment must accompany your registration.  
 Cheques should be made payable to the Canadian Library Association.*

Please indicate method of payment:

Cheque  Visa  MasterCard    Card Number \_\_\_\_\_ Expiry Date \_\_\_\_\_  
 Name as it appears on credit card \_\_\_\_\_  
 Signature \_\_\_\_\_  
 Tel. # \_\_\_\_\_

**Registrations must be received at the CLA Office on or before midnight Friday, May 18, 2012.  
 After May 18, please register on-site at the Ottawa Convention Centre.  
 On-site fees will apply. Please do not mail your registration form to the CLA office after May 18, 2012.**

# Delegate/Pre-Conference Registration Information

## Canadian Library Association

### GENERAL REGISTRATION INFORMATION

Register online or complete this conference/pre-conference registration form and forward, by mail/fax, with full payment (cheque or credit card) to the CLA office.

If you are joining CLA, please complete the membership form online or print and submit by mail, with full payment (cheque or credit card) to the CLA office.

Full payment must accompany all registrations and memberships (if applicable). Cheques should be made payable to the Canadian Library Association. Online registration for both conference and membership is available at [www.cla.ca](http://www.cla.ca)

### OTHER QUESTIONS?

Visit our website [www.cla.ca](http://www.cla.ca) and click on the conference logo for further information or contact the CLA office.

Telephone 613.232.9625, fax 613.563.9895 or email [info@cla.ca](mailto:info@cla.ca)

### REGISTRATION DEADLINES

- For "Early Bird" savings, register by **Friday, April 13, 2012 at midnight**.
- Pre-registration for the conference closes on **Wednesday, May 18, 2012 at midnight**.
- **After May 18, 2012**, registration will **NOT** be accepted by the CLA office. Registration will only be accepted on-site and higher rates will apply.

Please refer to the registration form for prices.

### ON-SITE REGISTRATION

On-site registrations will be processed at the Conference Registration Desk at the Ottawa Convention Centre.

Delegates registering on-site should bring their completed registration form and full payment to the registration desk.

### DAILY REGISTRATION FEE

To meet the needs of those who cannot attend the full conference, we are offering the option of one-day registration. Daily prices are indicated on the registration form.

### RECEIPTS

Confirmation of conference/preconference registration and payments will be sent to delegates. If an email address is provided, it will be sent electronically. If no email address is provided, a confirmation will be sent by mail.

### REFUND POLICY

Cancellations received in writing by **April 13, 2012** will be refunded, less a \$50 administration fee. Social events are not refundable. Refunds will **NOT** be issued after **April 13, 2012**.

### SESSION SEATING / LIMITED SESSIONS

Session seating is on a "first-come" basis. Meeting rooms will be set for the maximum number of participants. Participation will be restricted to the maximum number in order to meet fire regulations and ensure the safety of all delegates. Where possible, the specific number of participants will be clearly indicated in the final program.

### FIRST CLA CONFERENCE

CLA is pleased to offer members and non-members attending their first CLA conference the early bird rate of \$525 until May 18, 2012.

Conditions:

- This is your first CLA Conference attendance (will be verified by CLA)
- You are registering for the full conference (discounts not available for one-day registrations)
- You submit your registration by May 18, 2012. On-site registration is subject to the published higher rates.

### CLA INSTITUTIONAL MEMBER BONUSES

If your organization has an Institutional Membership you may send a limited number of individuals using the CLA member rate.

- Basic Institutional Membership = 2 delegates
- Enhanced Institutional Membership = 3 delegates
- Premium Institutional Membership = 5 delegates

To take advantage of this offer, all registrations must be received in a single package with full payment.

### SPECIAL GROUP RATE FOR INSTITUTIONAL MEMBERS

If your organization has an Institutional Membership and is sending a large group, you may take advantage of the special rates offered (see Section Three of the Registration Form for the fees).

To take advantage of this offer all registrations must be received in a single package with full payment on one cheque or credit card. Group registration deadline is **May 18, 2012**.

No on-site registration is available for groups.

### NON-MEMBER INFORMATION

#### CLA Personal Membership

Join now for discounted member registration rates! Join prior to the conference and receive substantial savings on your conference registration. Full member privileges are immediate; a subscription to *Felicitier*, member discounts on programs and publications, and numerous opportunities for networking with library and information professional colleagues across the country.

#### CLA Institutional Membership

Join prior to the conference for substantial savings on conference registration rates for your staff. You will have access to group discount rates for the conference and the flexibility to choose the membership level that best meets your needs.

For more information about CLA membership please visit [www.cla.ca](http://www.cla.ca)